



ANTELOPE VALLEY UNION HIGH SCHOOL DISTRICT



WORK PERMIT ISSUANCE SCHEDULE

**SUMMER 2017**

The following schedule indicates the days and schools at which Summer Work Permits will be processed  
Office hours for processing work permits will be **8:00 a.m. - 12:00 p.m.**

PLEASE CALL FIRST BEFORE YOU GO TO THE SCHOOL. THESE DATES AND TIMES ARE SUBJECT TO CHANGE.

**\*\*\*\* YOU WILL NEED PROOF OF AGE - Birth Certificate, Drivers' License or CA ID \*\*\*\***

WEEK	MON.	TUES.	WED.	THUR.	FRI.
May 29– June 2	 CLOSED	Home	Home	Home	LHS, PHS
June 5 - 9	PHS	PHS			
June 12 - 16	EHS	EHS	HHS	HHS	
June 19 - 23	EHS	EHS	EHS	PHS	PHS
June 26 - 30				QHHS	QHHS
July 3-7	LHS	 CLOSED	LHS	LHS	LHS
July 10 -14	LHS	LHS	LHS	LHS	LHS
July 17 - 21	HHS	HHS	HHS	QHHS, HHS	QHHS, HHS
July 24 - 28	QHHS, HHS	QHHS, HHS	QHHS, EHS	QHHS, EHS	EHS
July 31 – Aug 4	EHS, PHS	EHS, PHS			
August 7 - 11	<b>WORK PERMIT – RENEWAL @ Your Home School</b>				

(EHS)	Eastside High School	946-3800 x 1140	Mrs. Coleman-Levy
(HHS)	Highland High School	538-0304 x 311	Mr. Root
(LHS)	Littlerock High School	944-5209 x 384	Mrs. Whetzel
(PHS)	Palmdale High School	273-3181 x 392	Ms. Calvert
(QHHS)	Quartz Hill High School	718-3100 x 455	Mrs. Beane

**Incomplete Information / Blanks will DELAY the Process of Issuance**

**PROCEDURE:**

**1. COMPLETE "ALL" REQUIRED information:**

- (a) Minor's Information - REQUIRED
- (b) Parent / Guardian Signature & Date - REQUIRED
- (c) Employer – Complete & Signature - ALL information- REQUIRED

2. Return **COMPLETED** "Statement of Intent to Employ" to the **Work Experience Coordinator** at the Designated School

➡ 3. Bring **PROOF OF AGE** - . Birth Certificate, Driver's License or CA ID.

4. **HAND-CARRY** Work Permit to Employer, before starting work.

➡ 5. Renew between **August 7- August 11, 2017** at your Home School

6. High School **graduates** under the age of 18 do not need a work permit.